



*Town of Tyngsborough*  
*Planning Board*  
25 Bryants Lane,  
Tyngsborough, Massachusetts 01879-1003  
Office: (978) 649-2300 ext. 115

MINUTES  
August 18, 2011  
**APPROVED**

Attachments:

1. Meeting Agenda
2. Planning Board Hearing Continuance Form for 50 Westford Rd. – 8/18/11
3. Westford Road Development Corp. Hearing Continuance Letter for 50 Westford Rd. – 8/18/11

Members Present: Bill Gramer  
Caryn DeCarteret  
Steve O'Neill  
Pamela Berman, Administrative Assistant

Members Absent: Steve Nocco  
Tom Delmore  
Jesse Johnson, David E. Ross Associates

**7:00pm -** Meeting called to order by Bill Gramer

**7:02pm - 50 Westford Road (a.k.a Tyngsborough Commons):** Special Permit and Site Plan Special Permit for a proposed mixed-use development that includes seven buildings for commercial, professional, and residential use – Westford Road Development, LLC. Continued from June 16, 2011.

The Board was notified by the applicant that their revised plans have not been completed and asked that this hearing be continued until September 1, 2011.

**S. O'Neill:** Motion to continue this hearing until September 1, 2011  
**C. DeCarteret:** 2<sup>nd</sup> the motion  
**In Favor: 3 Opposed: 0 Absent: 2**  
**Passes: 3-0-2**

**Administrative**

**S. O'Neill:** Motion to approve the minutes from July 21, 2011  
**C. DeCarteret:** 2<sup>nd</sup> the motion  
**In Favor: 3 Opposed: 0 Absent: 2**  
**Passes: 3-0-2**

**7:10pm**

**C. DeCarteret:** Motion to adjourn  
**S. O'Neill:** 2<sup>nd</sup> the motion  
**In Favor: 3 Opposed: 0 Absent: 2**  
**Passes: 3-0-2**

Minutes respectfully submitted by  
Pamela Berman  
Planning Board Administrative Assistant